



BUILDING MAINTENANCE TECHNICIAN

Do you enjoy working with your hands? Are you looking for a way to use your maintenance and repair skills to benefit your community? We're looking for someone like you. The Building Maintenance Technician supports the operation of the New Hazlett Theater by ensuring all physical systems run smoothly. Retirees and newcomers to our regions are welcome to apply.

The Building Maintenance Technician reports directly to the Technical Director, doing or helping with the general maintenance and repair of the building, grounds and equipment.

Essential Duties & Responsibilities:

- Perform maintenance and repairs (electrical, plumbing, carpentry, welding and/or HVAC) to systems throughout the building and grounds, being aware of safety hazards and project budgets
- Move materials and tools by hand or dolly and perform routine tasks as directed by supervisor; with experience and training, perform more complex tasks
- Responsible for maintaining work areas and keeping assigned job sites clean, orderly and free from hazards
- Learn shop practices, operate equipment such as hand and power tools
- Learn and understand safety rules, including all regulations imposed by theater as well as state and local authorities
- Coordinate cleaning, snow removal and grounds keeping, including scheduling and/or providing services as needed.

Job Requirements:

Educational Requirements:

Preferred Education:

- Trade or vocational school graduate preferred but not required

Experience:

Minimum Experience:

- Two years' work experience in general building maintenance or construction
- Prior HVAC, plumbing, electrical, carpentry and welding experience

Preferred Experience:

- Welding certification preferred but not required

Knowledge, Skills & Abilities

- Must have general carpentry, plumbing, HVAC, electrical and welding skills
- Must be self-motivated, a good decision maker and able to deal with multiple projects and occasional emergency situations
- Ability to move about throughout the facility's buildings and grounds
- Ability to move and/or position work on and/or off lift equipment of varying sizes and weights
- Must have the ability and knowledge to operate and maintain power equipment and tools, both stationary and portable
- Must be able to perform all forms of maintenance work or repairs on various forms of ladders, scaffolds, man lifts and safety equipment in order to complete work assignments

Language Requirements, other than English: Not Applicable

Licenses or Certifications:

Valid U.S. driver's license required

Welding certification preferred but not required

Transportation Requirements: Access to reliable vehicle for local/regional supply purchasing

Physical, mental demands and working conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The New Hazlett will provide reasonable accommodation for qualified individuals with disabilities to perform these essential functions.

- An employee in this position works in a workshop environment. Hand and power tools will be operated as part of this job.
- An employee in this position must be able to exert up to 50 lbs. of force frequently. Other physical demands may include climbing, balancing, stooping, kneeling, crouching and ability to work at heights
- The position frequently requires the employee to communicate verbally with others
- An employee in this position is required to move throughout the workplace, sit, possess gross motor skills, use hands to write and/or type, reach with hands and arms, communicate effectively, and see, talk and hear.

Compensation: This is a part time, hourly position. Hourly wage range is \$17 to \$20/hour dependent upon experience.

The New Hazlett Theater is an Equal Opportunity Employer. Employment decisions are made without regard to race, color, religion, national or ethnic origin, sex, sexual orientation, gender identity or expression, age, disability, protected veteran status or other characteristics protected by law.

Employment is contingent upon your successful completion of a criminal background check, as well as securing Act 33 Child Clearance and Act 34 Criminal Clearances. At the time of employment, you must also present documentation indicating that you are legally authorized to work in the United States.

TO APPLY: Send resume or work history with three professional references to Kim Love via email at kim@newhazletttheater.org. No phone calls please. No relocation expenses provided. Applications will be accepted through January 31, 2019. Only candidates selected for interviews will be notified.